

SA.07		POLICY ~ GRADING SYSTEM FOR ACADEMIC COURSES	
APPROVED BY	ACADEMIC BOARD	VERSION	2020
REVIEW STAKEHOLDERS	▪ CEO AND DEAN	Last reviewed	2018
	▪ ACADEMIC DEAN	Published	2020
	▪ HEADS OF SCHOOL	Review period	2 YEARS
		Next review	2022
PURPOSE	This policy provides an academic grading system that is consistent with those in most tertiary institutions in New Zealand, and which approximates in style systems used internationally.		

RATIONALE

Increased requests by students for cross-crediting and seamless education opportunities signal a need for comparable grading systems between tertiary education institutions regarding academic courses.

PURPOSE

This policy provides an academic grading system that is consistent with those in most tertiary institutions in New Zealand.

POLICY

ACADEMIC COURSES

- 1 For Individual Assignments the grading system used will be:

A+	[90 – 100%]
A	85-89
A-	80-84
B+	75-79
B	70-74
B-	65-69
C+	60-64
C	55-59
C-	50-54
D+	[45 – 49%]
D	[40 – 44%]
D-	30-39
E	[29% and under]

(It should be noted that any grade of D+ or below is a failing grade)

When an assignment has received a failing grade when initially marked but has been allowed to be resubmitted and passes, the only grade this assignment can receive for Board of Examiner purposes is:

CP [50%] (for resubmission purposes only)

2 For final course grades and transcripts (interim and final) the grading system used will be:

A+	[90 – 100%]
A	85-89
A-	80-84
B+	75-79
B	70-74
B-	65-69
C+	60-64
C	55-59
C-	50-54
D+	[45 – 49%]
D	[40 – 44%]
D-	30-39
E	[29% and under]

DNC Did Not Complete

AEG Aegrotat Pass

WD Late Withdrawal

CRT Exemption via Credit Recognition Transfer (Policy SA.22)

RPL Exemption via Recognition of Prior Learning (Policy SA.22)

DNCT Did Not Complete Terms

IN PROGRESS In Progress

Non-credit bearing

AUDIT Course Attendance without Assessment

COMPLETE Completed

NB:

- The grade of DNCT is awarded when a student has completed and passed assignment work but not fulfilled terms as stated in the published Course Outline.
- It should be noted that any grade of D+ or below is a failing grade.
- IN PROGRESS is recorded where outstanding work is still to be completed at the time of the BOE, but prior to the SDR cut off date. An institutional In Progress can be given when non completion is outside the students control (ie hospitalisation).

3 In the collation of final course grades, the following principles shall apply:

- The mid-point of a grade will be used for calculation where the assessment was not marked numerically. (unless there are several parts to the assessment in which case a numerical grade must be given.)
- The final grade shall be determined by the interval within which the total percentage for the course lies (e.g. 71% = B).

PRACTICUM COURSES

- 1 In Teacher Education programmes the following competency scale will be used to assess each individual Professional Practice Experience (PPE) (practicum):

- Accomplished
- Competent
- Developing
- Fail

The PPE standard is assessed by achieving the following expectations:

Year 1: The Student Teacher is expected to achieve each criterion at the Developing level.

Year 2: The Student Teacher is expected to achieve each criterion at the Developing or Competent level.

Year 3: The Student Teacher is expected to achieve each criterion at the Competent or Accomplished level.

In the final PPE a grade of Competent or above must be gained in order to pass.

- 2 In Counselling and Social Work programmes the following competency scale may be used to assess each individual practicum experience/fieldwork placement:

- Excellent
- Very Good
- Good
- Satisfactory
- Not Satisfactory

In the final year a grade of Good or above must be gained in order to pass.

MARKING

Our expectation is that marking will be returned to students **before** the second assessment is due in a course. For undergraduate courses assessments shall be marked and returned to students within 3 weeks of due date or submission, whichever comes last. For postgraduate students, assessments will be marked and returned to students within 4 weeks of submission. In exceptional circumstances, these expectations may be extended following communication to students from educators and/or programme/professional leads.

AWARDS / QUALIFICATIONS

- 3 BTI will award qualifications as having been completed at two different levels. A student may:

- PASS, or
- Pass with DISTINCTION

PASS with DISTINCTION: Students are required to gain an average of 85% or above across all Level 7 papers in their final year courses. If students have in their final year remediated or re-enrolled, students are no longer eligible for consideration to receive distinction.

Where there is a final professional practice experience (PPE), fieldwork placement or practicum experience the highest grade of Accomplished or Excellent is required.