

CREDIT RECOGNITION AND TRANSFER (CRT) APPLICATION AGREEMENT FORM

Application Information Please Read

Evidence from your record(s) of previous study at BTI will be accessed to support your CRT application.

Consideration of CRT application by the assessor may involve:

- Learning Intentions: Previous study must be equivalent to the learning intentions of the BTI course(s)
- Course Content: Previous study must be equivalent to the content of the BTI course(s).
- Learning hours involved: These must be equivalent to or exceed the corresponding BTI course(s) (at BTI 1 credit = 10 learning hours)
- NZQA level of study: Previous study must be equivalent to or higher than the corresponding BTI course(s).
- The direct relevance of the qualification and/or experience to the special nature of the BTI programme

CRT FEES*

Internal CRT Fee \$58 per course

Cross Credit or Credit Transfer from a BTI course **to be paid per fee paying course**

*Please note that this fee is non-refundable and is subject to change per annual review.

Please Note:

- The CRT assessment process will not commence until the completed CRT Application Agreement Form is supplied to the Applications Administrator.
- CRT applications close two weeks before the start of the BTI programme.
- If a completed CRT application is received after this date, processing will be approved only at the Programme/Professional Lead/QA coordinator's discretion.

Name:

BTI Programme:

I am applying for Credit Recognition and Transfer (CRT) on the basis of:

Cross Credit (CC)

Credit awarded from an equivalent course at BTI

Credit Transfer (CT)

Credit awarded from an identical programme or course within BTI

Agreement Statement:

1. I have read and understood the accompanying CRT Policy (SA.22) and am aware that consideration of my application for CRT may involve discussion(s) between myself and BTI staff. I am prepared to supply any other documentation at the request of BTI staff that would further support this application.
2. Should the assessment of my supplied documentation be approved for CRT, I am aware that I will be required to pay the total Internal CRT Fee and confirmation of this payment will be supplied to the Applications Administrator prior to enrolment into the BTI programme of study. I understand that this fee is non-refundable.

Signed:

Date:

Please return completed CRT Application Agreement Form to applications@bti.ac.nz