

## SG.39 BETHLEHEM COLLEGE SCHOLARSHIP

APPROVED BY	<b>STRATEGIC LEADERSHIP TEAM</b>	VERSION	<b>2016-v1</b>
REVIEW STAKEHOLDERS	• DEAN	Last reviewed	2016
	▪ HEAD OF OPERATIONAL SERVICES	Published	December 2016
	▪ FINANCE OFFICER	Review period	3 YEARS
		Next review	2019
PURPOSE	These scholarships are intended to encourage and facilitate students at Bethlehem College (BC) to study at Bethlehem Tertiary Institute (BTI) and to support the relationship between the college and BTI. This policy outlines the criteria for, and the associated process of making the award.		

### 1 PURPOSE

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### 2 POLICY

1. There is one scholarship that may be awarded by BTI annually. The award is available to students who are finishing at Bethlehem College and eligible for University Entrance. One scholarship is available for study in either the Bachelor of Education (Teaching) Primary, Bachelor of Education (Teaching) ECE, or the Bachelor of Social Work degrees.
2. The scholarship covers tuition fees, based on 120 credits per annum, or on a *pro rata* basis for part-time study. BTI will absorb the cost of the tuition fee and a credit will be posted to the student's account. It is expected that the scholarship awarded to the student will continue until the student graduates.
3. Payment of the BTI levy is the responsibility of the student; payment of such must be made prior to commencement of study for that year.
4. Any student interested in applying for a scholarship should first make him/herself known to the academic dean or the careers advisor who will write a letter of support to BTI, addressed to the Dean, thus alerting BTI to the student/applicant.
5. The student should apply to BTI in the normal way. The application should include mention of interest in receiving a BTI scholarship. Normal admission processes and criteria will apply. Application should be made by the end of October. Applications from BC students who are eligible for the scholarship will be reviewed as a group in the first week of November by the Dean and the Head of Operational Services and wherever possible a scholarship awarded in time for the BC Senior Prize-giving Assembly.
6. An offer of scholarship will be made in writing as soon as practicable after the decision, with a copy to the BTI Finance Officer. In the event of there being more than one applicant, the following criteria will guide selection of successful applicants:
  - The sense of call to the profession,
  - The likelihood of successful completion of the qualification,
  - Personal presentation and communication skills.
7. BTI reserves all rights pertaining to the offer of a place at the institute and will not enter into discussion regarding the allocation of scholarships.