

SA.25 POLICY ~ PROFESSIONAL REVIEW

APPROVED BY	ACADEMIC BOARD	VERSION	2019
REVIEW STAKEHOLDERS	▪ CEO AND DEAN	Last reviewed	2017
	▪ ACADEMIC DEAN	Published	2019
	▪ HEADS OF SCHOOL	Review period	3 YEARS
		Next review	2022
PURPOSE	To outline the professional review process for year 3 and 4 students, following the conclusion of their first year of study (or 2nd year in the Social Work Programme). Students in four-year programmes have an additional professional review process at the end of their second year of study.		

RATIONALE

All students undertake a professional review process following their initial year of study, except those enrolled in the Social Work programme, where the review takes place at the end of the 2nd year. The professional review process enables both students and BTI to review progress (both academic and personal) and determine the continued appropriateness of BTI as the place of study and the likelihood of a student progressing to a successful completion.

PURPOSE

To outline the professional review process for year 3 and 4 students, following the conclusion of their first year of study (or 2nd year in the Social Work Programme). Students in four-year programmes have an additional professional review process at the end of their second year of study.

POLICY

FIRST YEAR STUDENTS

At the end of the second semester of a students' first year (the end of the second year for Social Work), students will make an application for continuation of study into Year 2 (or 3) of their programme. This application will give students the opportunity to reflect on their personal and academic progress, review their suitability for the profession and focus on goal setting and future development and transformation. Students will also have the opportunity to raise concerns around the learning process and identify any problems or challenges relating to the continuation of studentship.

Cohort mentors/Course Coordinators or equivalent will review the application along with evidence of progress and may then meet with the student for an interview. This interview will consider the evidence, including progress in the programme, the sense of purpose and the professional direction of the student as well as their 'fit' with the programme and with BTI as a place to continue their studies.

The possible outcomes of the review include:

- Unconditional continuation of study following professional review;
- Conditional continuation of study following professional review; with confirmation based on presentation of further evidence of progress or suitability, or on the undertaking of directed tasks, remediation or counselling;
- Deferred decision; with a further review at the end of the student's third semester; or
- Unsuccessful professional review; resulting in the termination of studentship.

PROFESSIONAL REVIEW OUTCOME

Once a professional review is successfully completed, students may enrol in Year 2 (or 3) of the programme.

DEFERRED PROFESSIONAL REVIEW OUTCOME

Those students whose professional review is deferred for any reason may be required to re-enrol in a skills paper as a refresher at the resumption of study. This may be required even if they have already passed the paper. In this circumstance an administrative fee would normally be charged.

UNSUCCESSFUL PROFESSIONAL REVIEW OUTCOME

Students who are unsuccessful in the professional review process will have their studentship terminated. Students have the opportunity to appeal this decision through the Academic Board appeals process.

STUDENTS IN FOUR YEAR PROGRAMMES AT BTI

This process is repeated the following year for students in four year programmes at BTI. Once professional review for the second year is successfully completed, students may enrol in Year 3 of the programme.