



# NZ Certificate in Study and Career Preparation 2022

# Back-to-basics practical tools that will give you the confidence and skills you need to further your career

If you're new to academic study or returning after a long time away, BTI's New Zealand Certificate in Study and Career Preparation is for you.

We'll support your personal and academic development while you also learn new skills.

This six-month programme will give you confidence, teach you skills, and develop your study habits so you can successfully continue on your academic and professional pathway.

Graduates of this qualification will be able to:

- Locate, select and analyse relevant information from a variety of sources and apply it to context-relevant tasks and problems.
- Work independently and collaboratively on context-relevant academic tasks and problems.
- Develop and critique a study and career plan that identifies specific long-term career goals.



“I came to BTI with a desire to study the Bachelor of Counselling degree. However, I lacked confidence in my ability to achieve this.

“[The Certificate] has taught me so many skills, from time management, note taking, structure of essays and reports. It has built my confidence to believe that I can succeed in the degree.

“The environment at BTI is extremely supportive and welcoming. I feel like I am part of the BTI family.”

– Maria Cleland, Graduate from NZ Certificate in Study and Career Preparation

# Pathway to study: NZ Certificate in Study & Career Preparation

## The programme includes:

- Straightforward and useful study skills, including reading academically, essay writing, referencing, time management, critical reading;
- Interaction with ideas that challenge your thinking and expand your world;
- A service learning experience that runs throughout the programme and gives practical opportunities to see what your chosen profession actually entails;
- A warm, friendly, supportive environment in which to learn.

This is a six-month programme which prepares you for tertiary study, within the contexts of professions such as social work, counselling or teaching. Upon successful completion of this qualification, graduates may be eligible to apply for the entry interview for the related degree programmes at BTI.



Level 4



60 Credits



Full-time



6 months  
(Full time)



Study anywhere  
in NZ



NZQA Accredited

## Next steps

Teacher Training at BTI

Social work or Counselling  
Training at BTI

Other tertiary study



## Distance learning at BTI

For nearly 20 years, BTI has been at the cutting edge of distance education. Most of our programmes are available onsite and via distance learning. This offers you the flexibility in your study while gaining your qualifications from wherever you live in New Zealand and potentially worldwide.

### How does distance learning work?


Distance learning is mostly conducted through our student portal 'BTIOne'. The structure of how you learn may differ, but you could learn via streaming lecture presentations online, participating in tutorials via online tools including Zoom and Moodle, interacting with staff and peers, submitting assignments and more.

# How do I apply?

Application process for NZ Certificate  
in Study and Career Preparation

You submit an application online



 You are notified that your application has been received and referee(s) are emailed by the administrator requesting a reference form to be completed.

Administrator contacts you to arrange an interview – Administrator arranges interview between yourself and the interviewer(s)



 Administrator receives outcome of interview

If successful: You are offered place of studentship



 You accept studentship

Administrator hands over application to the programme administrator to start enrolment process



You must supply all necessary documentation required by BTI before your application can be completed.



@bti\_tauranga



/BethlehemTertiaryInstitute



@BTIBethlehem

# Why BTI?

Our mission is to provide Christ-centred, biblically informed professional preparation, development and research for influential service.

We support people to grow holistically and academically.

Given NZQA's highest rating, our programmes are highly effective and shaped by stakeholder feedback.

# GREAT HEARTS & MINDS

## Contact us

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